



**I C A R - CENTRAL TOBACCO RESEARCH INSTITUTE**  
(ICAR - NATIONAL INSTITUTE FOR RESEARCH ON COMMERCIAL AGRICULTURE)

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ISO 9001 : 2015 Certified Institute  
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F.No. 1(1)(Nominations)/2024-2524/Adm.I

Date: 16.05.2024

**OFFICE ORDER**

In partial modification of earlier order of the even number, dated 21.02.2024, the following officer/staff to act as Primary users to assist the Nodal Officer in the respective subject matter of ICAR-CTRI and its Research Stations as mentioned below with immediate.

S.No.	Name of the Officer/Official	Subject Matter
1.	Smt. N. Maheswari, Private Secretary	Sparrow/E-office under the control of Admn. Officer and also to attend the routine duties.
2.	Smt. J. Suseela Devi, UDC	To assist the Nodal Officer/Admn. Officer in e-Office, eHRMS (FMS/MIS) and also to attend routine duties mentioned as per OO dated 15.11.2022

  
**DIRECTOR**

Distribution to:

- 1.Smt. N.Maheswari, P.S. through the Admn. Officer, ICAR-CTRI, Rajahmundry.
2. Smt. J. Suseela Devi, UDC through AAO (B&C).

Copy to the Heads of Division/Heads of Research Stations/PC, KVKs/Sections/Units/PPS to Director/FACO