



ICAR - CENTRAL TOBACCO RESEARCH INSTITUTE

(ICAR - NATIONAL INSTITUTE FOR RESEARCH ON COMMERCIAL AGRICULTURE)

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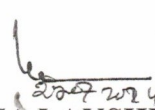
Dated: 23.07.2024

OFFICE ORDER

In view of the absence of Smt. P. Mariamma, AAO (E) & (B&C) on medical grounds of her ailment "CERVICAL CORD TUMOR (Intradural) and undergone Major Surgery Tumor Excision", the following officers are nominated to act the Sections-in-charge for attending day-to-day official works for stop-gap arrangement till Smt. P. Mariamma joins the duty or until further orders.

Sl. No.	Name & Designation	Assigned duties
1.	Sri K. T. R. Singh, Principal Private Secretary	1) DDO of the Institute & KVK, Kalavacharla 2) Recruitments/Assessments of CAS and also to attend the routine duties.
2.	Smt. N. Maheswari, Private Secretary	1) Pension, GPF and ICAR correspondence from Establishment Section. 2) RTI/CPGRAMS matters and also to attend the routine duties.

This issue with the approval of the Competent Authority.


(V. BHAGYA LAKSHMI)
ADMINISTRATIVE OFFICER

Distribution to:

- 1) All the concerned through their Controlling Officers for information and immediate necessary action.
- 2) The Heads of Division, Crop Improvement/Post Harvest & Value Addition/Crop Management.
- 3) The Heads i/c., CTRI RS, Guntur/Kandukur/Jeelugumilli/Hunsur/Vedasandur/Dinhata
- 4) Nodal Officer, PME Cell/AINPT / OIC, AKMU/SP Unit/OIC, MSU
- 5) PPS to Director/FAO/AAO(E)/(B&C)//AAO(P&S)/Adm.I(P.Files-2)/I/c. of APAR Cell/A.II (FMS/MIS & e-Office/eHRMS/Guard File.