



**ICAR-CENTRAL TOBACCO RESEARCH INSTITUTE**  
**RESEARCH STATION**  
**(ICAR-National Institute for Research on Commercial Agriculture)**  
**(Indian Council of Agricultural Research)**  
**DINHATA – 736 135, Dist. COOCH BEHAR (W.B.)**  
**Phones: (03581) 255008(O)**  
**E-mail: [ctrirsdinhata@gmail.com](mailto:ctrirsdinhata@gmail.com)/[ctrirs.dinhata@icar.gov.in](mailto:ctrirs.dinhata@icar.gov.in)**  
**Website: <https://ctri.icar.gov.in/>**



File No.G-7/2024-2025/491

Date: 07-01-2025.

**TENDER NOTICE**

Sealed and super scribed tender for the sale of the following articles are invited from bonafide merchant intending to purchase the same.

1. Litchi trees- 35 nos for one year

The interested bidders will be required to deposit earnest money of Rs. 15000-00 (Rupees fifteen thousand only) as security in CASH to office for each tender submitted. The earnest deposit of the unsuccessful tenderers will be refunded on finalisation of Tender against proper receipt.

The tenderers are informed to submit the tender paper along with earnest money on or before 22-01-2025 and the same will be opened on the next working day at 4.30 p.m. The tender paper should be attached with a copy of Aadhar card, PAN Card duly signed.

Tender/quotation received after the prescribed date will not be considered.

The tenderers are informed to quote their offer price separately in figures as well as in words in the prescribed format only enclosed in FORM No.1.

Incomplete, illegible or erased tenders will be rejected. Any striking or overwriting in a quotation should properly be self-attested before sending them and the rates once quoted should not be altered under any circumstances.

The Litchi trees may be inspected at the farm of this Research Station or any working day between 9.30 to 12.30 a.m. and 2.30 p.m to 5-00 p.m.

**TERMS AND CONDITION**

1. The successful bidder will have to pay total amount in CASH within 7 days from the date of receipt of sale order failing which contract will be cancelled automatically and deposited amount will be forfeited. No other request/prayer in this regard will be entertained by any means. The decision of the undersigned will be final and will not be subjected to any appeal further.
2. Only one authorized person will be allowed to take part in the tender process.
3. Successful bidder should provide special nursing/treatment to Litchi trees during entire period in consultation with the undersigned.
4. Successful bidder should intimate the names of the persons of his working team in connection of Litchi fruits sale/nursing/treatment along with their photo identity, so that entry pass may be issued in their favour.

5. No other trees except the earmarked litchi trees be harvested or damaged on any account.
6. Successful bidders also submit their assurance in writing to keep peaceful environment of the campus of this Research Station during entire period.
7. The CTRI shall not be held responsible for any damage and or loss due to any climatic hazard, fire hazard or any natural calamity during the contract period and the tenderer is debarred from claiming refund of any amount, either in full or in part on these accounts.
8. The successful bidder shall be liable to compensate the loss or damage if any caused to other trees, the land or any other assets of the Station during harvesting of litchi fruits within the contract period as would be assessed by the Head, CTRI RS Dinhata and the same may be deducted from the refundable security deposit of the contractor.
9. They should not carry any prohibited items into the campus. The tenderer will be allowed to carry out their activities during the working hours of the station (9.00 A.M. to 5.30 P.M.)
10. Tender/quotation are to be addressed to THE HEAD, ICAR-CTRI RS DINHATA, COOCH BEHAR, WEST BENGAL 736135 and sent in sealed envelope duly superscripted "SEALED TENDER FOR SALE OF LITCHI TREES" File No G-7/2024-2025/491, dated 07/01/2025, otherwise it will not be considered.
11. Quotation not confirming the above terms and conditions are liable to be rejected.
12. The undersigned reserved the right to accept/reject any of all the tenders/quotation without assigning any reason whatsoever.

**Distribution**

All concerned

**Copy to**

1. Hon'ble Director, ICAR-CTRI for kind information
2. Adm. III (P&S), ICAR-CTRI Rajahmundry
3. OIC AKMU, ICAR-CTRI Rajahmundry with a request to place the above mentioned tender notice in ICAR-CTRI website
4. Notice board, ICAR-CTRI RS Dinhata
5. Boro Boalmari Panchyat Office to displace in their notice board
6. SDO/BDO office, Dinhata to displace in their notice board

  
Head I/C.  
HEAD

ICAR-Central Tobacco Research Institute (CTRI)  
Research Station Dinhata, Cooch Behar  
West Bengal 736135

## FORM No.1

01.	Name of the Tenderer (In block letters):	
02.	Postal Address :	
03.	Phone No. :	
04.	Date and time of opening of tender/auction bid :	
05.	AADHAR CARD and PAN card number and Photocopy duly signed of each should be attached:	
05.	Details of crops	
06	Value offered on total basis for all the tress in figures and words:	In Figures: Rs.....  In Words: (Rupees..... .....)

Date:

Signature of the Tenderer