

ICAR-CENTRAL TOBACCO RESEARCH INSTITUTE
RAJAHMUNDRY-533 105 (A.P.)

No.F.1(19)(FF/Lab/WS/Lib)/2021-22-Adm.I

Date: 02.09.2021.

C I R C U L A R

The process for considering the Five/Seven/Ten yearly assessment cases which are due for Field/Farm, Laboratory, Work shop and Library staff under Category-I, Category-II, Category-III working at ICAR-CTRI, Rajahmundry and its Research Stations will be under way. As such, those officials who have completed the required Assessment period up to 30th September, 2021 are eligible for Technical Assessment.

Category	Post	Eligibility
Category-I	Technician (T-1) to Sr. Technician (T-2)	After completion of 5 years
Category-II	Technical Assistant (T-3) to Technical Officer (T-5)	
Category-III	Sr. Technical Officer (T-6) to Asst. Chief Technical Officer (T-7/8) Chief Technical Officer (T-9) onwards Increment only	
Category-III	Asst. Chief Technical Officer (T-7/8) to Chief Technical Officer (T-9)	After completion of 7 years
Category- I/II (changing)	Sr. Technician (T-2) to Technical Assistant (T-3)	Those who are having required/relevant qualifications as per ICAR TSR Rules are eligible for Assessment after completion of 5 years
	Technical Officer (T-5) to Sr. Technical Officer (T-6)	Those who are not having required/relevant qualifications as per ICAR TSR Rules are eligible for Assessment after completion of 10 years

It is, therefore, requested to all the eligible Technical personnel of Field/Farm, Laboratory, Work shop and Library staff in Category-I, Category-II, Category-III working at ICAR-CTRI, Rajahmundry and its Research Stations to download the required proforma from the website of ICAR-CTRI, Rajahmundry and submit their proformae in five hard copies to this office within four weeks time from the date of issue of circular to process all the cases on priority.


(V. BHAGYALAKSHMI)
ADMINISTRATIVE OFFICER i/c

To

All the Heads of Divisions/Stations with a request to bring the contents of the Circular to the Technical personnel working under their control for further necessary action.

Copy to PS to Director/PS to SAO & i/c APARs for information.

Copy to Officer-in-Charge, AKM Unit with a request to up-load the same in ICAR-CTRI website.

Copy to Notice Board.