

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI ANUSANDHAN BHAVAN-II, PUSA  
NEW DELHI- 110 012**

F.No.HRM-3(9)/2018-KAB./217

Dated: 11<sup>th</sup> Dec., 2018

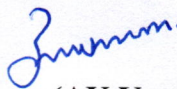
**OFFICE MEMORANDUM**

**Subject: Field/exposure visit as an integral part of Training Programme for Skilled Support Staff (SSS)-reg.**

The Competent Authority of ICAR is pleased to permit all the ICAR-Institutes/HQs to include 1-2 days field/exposure visit to the ICAR-Institutes within the same state, or nearby state in case of Delhi and NE States as an integral part of Training Programme for Skilled Support Staff (SSS). For each programme, separate approval/sanction would need to be obtained from the Competent Authority of the concerned Host Institute/HQs.

The cost implication should not exceed Rs 1000/- per person per programme plus TA/DA on account of POL or hiring of bus, tea and working lunch during field/exposure visit as per OM No.HRM-3(5)/2018-KAB./159 dated 12.09.2018. The cost implication on field/exposure visit will be borne by the Host Institute/HQs. All the other charges (if any) will be borne by the trainees. The expenditure shall be met from the HRD Fund of the Host ICAR Institutes/HQs.

This issues with the financial concurrence of AS & FA (DARE/ICAR) I.D. Note No.40 dated. 06.12.2018.

  
(AK Vyas)  
ADG (HRM) &  
Training Manager,  
ICAR

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