



ICAR - CENTRAL TOBACCO RESEARCH INSTITUTE

(ICAR-NATIONAL INSTITUTE FOR RESEARCH ON COMMERCIAL AGRICULTURE)

Dr.N.C.Goplachari Road, Bhaskar Nagar

RAJAHMUNDRY - 533 105, A.P., INDIA

(ISO 9001 : 2015 Certified Institute)

website : www.ctri.icar.gov.in

Director (O): 0883-2448995 : SAO (O): 0883-2448341

FAX: 0883-2410555 & 2448341 : E-mail: directorctri@gmail.com



No.F. 1(1)(HC)/2023-24/Adm.I

Dated: 26. 07.2023

NOTICE FOR HIRING/ENGAGING ONE CONSULTANT ON CONTRACT BASIS

The ICAR-Central Tobacco Research Institute (CTRI), Rajahmundry invites applications for hiring Consultant from the eligible Retired officers with work experience under ICAR/SAU/Research Institutes purely on contract basis. The hiring will be initially for a period of six months, which may be extended or curtailed as per the requirement and satisfactory performance of the Consultant.

The details of eligibility criteria (including the remuneration) and other terms and conditions of hiring etc. can be downloaded from the ICAR-CTRI website. <https://ctri.icar.gov.in>.

The last date for receipt of the applications in the prescribed format is 05.08.2023 upto 5.00 PM and can also be sent through email id: director.ctri@icar.gov.in followed by hard copy within the stipulated time. Applications received after due date/time and without supporting documents will not be considered.

**ADMINISTRATIVE OFFICER
ICAR-CTRI, RAJAHMUNDRY**

26/7/23

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CIRCULAR

Sub: Inviting applications from the retired personnel in the Pay Level-14 of 7th CPC in ICAR Institutes/ SAUs/Research Institutes for rendering their services as Consultant at ICAR-CTRI, Rajahmundry, A.P. -Regarding.

It is proposed to engage one retired personnel in the Pay Level-14 of 7th CPC in ICAR /SAUs/Research Institutes to render their services as Consultant at ICAR-CTRI, Rajahmundry, initially for a period of six months as per the details given below:

1	Name of the Post	Consultant
2	Total vacancies	01
3	Period of engagement	Six months (initially)
4	Job Location	ICAR-Central Tobacco Research Institute, Rajahmundry, A.P.
5	Eligibility Criterion	<ul style="list-style-type: none">• Officers retired in the pay Level-14 from ICAR, SAU/Research Institutes with a minimum of 10 years of experience.• Ph.D. in Agriculture
6	Age Eligibility	Should be less than 65 years as on 10.08.2023
7	Scope of Work	<ol style="list-style-type: none">1) Improving & expansion of Revolving Fund on tobacco seed and seedling production2) Support and advise the research programmes in Post-Harvest Produce Management of identified Commercial Crops especially in exploring the options for energy saving in curing FCV tobacco.3) Providing scientific support in project formulation and execution.4) Technical advice in conducting Seminars/ Symposium for increasing Institute visibility.

8	Remuneration	<ul style="list-style-type: none"> • Fixed remuneration which can arrived by deducting the basic pension from the salary drawn at the time of retirement. It shall be termed as Salary. The amount of salary so fixed shall remain unchanged for the terms of contract. • Fixed amount of Transport Allowance for the purpose of commuting between the residence and the place or work shall be allowed not exceeding the rate applicable at the time of retirement. However, retired employees engaged as consultant allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement. • No HRA • No CGHS/Medical Reimbursement
9	Leave	1.5 paid leave for every completed month
10	Working Hours	<ul style="list-style-type: none"> • Normal Office timings from 9:00AM to 5.30 PM. • May also have to devote more time than usual to meet the exigencies of work, if required.
11	Terms of Engagement	The engagement will be on hire & fire basis which is purely dependent on their work performance.
12	How to apply	<p>The applications in the prescribed format (complete in all respects) along with the requisite documents i.e. copy of PPO, Last Pay Certificate & Bank Details, Aadhaar Card & PAN Card to the following address:</p> <p>The Director, ICAR-Central Tobacco Research Institute, Bhaskar Nagar, Rajahmundry-533 105, A.P. e.mail: directorctri@gmail.com</p>
13	Last date for receipt of application	10 days from the date of issue of this Circular.


 ADMINISTRATIVE OFFICER
 ICAR-CTRI, RAJAHMUNDRY

20/1/23

Proforma for inviting applications from retired Personnel under Level- 14

1	Name of the retired personnel	
2	Last Designation held	
3	Name of the Department from where retired	
4	Date of retirement	
5	PPO No.	
6	Last Pay Drawn & Level	
7	Monthly Pension sanctioned	
8	Date of Birth and Age	
9	Education Qualifications	
10	Details of Experience	
11	Present Address	
12	Bank Account Details Name of Bank: Branch: Account no.: IFSC Code:	
13	Contact no.	
14	Email id	
15	PAN No.	
16	Any Other Information	

Documents required:

- I. PAN card
- II. Aadhaar Card
- III. PPO copy
- IV. Bank Details