To
The Director,
ICAR-Central Tobacco Research Institute,
RAJAHMUNDRY-533 105(AP).

Sir,

With reference to your Offer of Appointment No.F.________________________, I submit that I am willing to accept the offer of appointment to the post of Technical Assistant(T-3)(Field/Farm) (Category-II) under UR/SC/ST/OBS/ESM/PHC on the terms and conditions stipulated therein.

I also submit that I am not serving or is under obligation to serve another Central/State Government or public authority or any foreign government, negotiations for which are already in progress. I also submit that I have not applied or is being considered for the post elsewhere.

Three sets of the following forms duly filled in all manner are enclosed herewith for kind verification and approval of Appointment Order.

1. Attestation form
2. Certificate of Physical fitness
3. Certificate of Character
4. Form of Oath of Allegiance
5. Declaration of marital status
6. Home Town declaration
7. Return of Assets & Liabilities on first appointment

Yours faithfully,

Station:
Date : ______________________ Name (in block letters) ______________________
Mobile No.:
Email id :
Postal Address:
ATTESTATION FORM

"WARNING"

The furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification, and is likely to render the candidate unfit for employment under the Government.

2. If detained, arrested, prosecuted, bound down, fined, convicted, debarred, acquitted etc., subsequent to the completion and submission of this form, the details should be communicated immediately to the authorities to whom the attestation form has been sent; failing which it will be deemed to be a suppression of factual information.

3. If the fact that false information has been furnished or that there has been suppression of any factual information in the attestation form comes to notice at any time during the service of a person, his services would be liable to be terminated.

| Name in full (in block capitals) with aliases, if any. (Please indicate if you have added or dropped in any stage any part of your name or surname. |
|--------|-----------------|-----------------|
| SURNAME | NAME |

2. Present address in full (i.e., Village, Thana and District, or House Number, Lane/Street/ Road and Town.)

3. a) Home Address in full (i.e., Village, Thana, and District, or House Number, Lane/Street/ Road and Town and name of District Headquarters.

b) If originally a resident of Pakistan, the address in that country and the date of migration to Indian Union.
4. Particulars of places (with periods of residences) where you have resided for more than one year at a time during the preceding five years. In case of stay abroad (including Pakistan) particulars of all places where you have resided for more than one year after attaining the age of 21 years should be given.

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Residential address</th>
<th>Name of the District Headquarters of the place mentioned in the preceding column</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>in full (i.e. village Than &amp; Distt. or House No. Lane/Street/Road &amp; Town.)</td>
<td></td>
</tr>
</tbody>
</table>

5. Name Nationality Place of Birth Occupa- Present Perm
   by birth &/ or by domicile | tion (if Postal Address ed give (if dead designa- give last official address) |

1) Father (name in full aliases, if any)
2) Mother
3) Wife/Husband
4) Brother(s)
5) Sister(s)

5.(a) Information to be furnished with regard to son(s) and/or daughter(s) in case they are studying/living in a foreign country.
6. Nationality

7. a) Date of birth
   b) Present age
   c) Age at Matriculation

8. a) Place of birth, District(a)
    b) District and State to which you belong (b)
    c) District and State to which your father originally belong (c)

9. a) Your religion
    b) Are you a member of a Scheduled Caste/Scheduled Tribe? Answer 'Yes or No'

10. Educational Qualification showing places of education with years in Schools and Colleges since 15th Year of age.

<table>
<thead>
<tr>
<th>Name of School/College with full address</th>
<th>Date of entering</th>
<th>Date of leaving</th>
<th>Bamination passed</th>
</tr>
</thead>
</table>


11. a) Are you holding or have you held any time hold an appointment under the Central or State Government or a semi-Government or a Quasi-Government body, or an autonomous body, or a public undertaking, or a private firm or institution? If so, give full particulars with dates, or employment, up-to-date.

<table>
<thead>
<tr>
<th>Period</th>
<th>Designation, emoluments and address</th>
<th>Full name</th>
<th>Reasons for leaving previous employment or employer service.</th>
</tr>
</thead>
<tbody>
<tr>
<td>From</td>
<td>To</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

11. (B) If the previous employment was under the Government of India, a State Government/any undertaking owned or controlled by the Government of India or a State Government or an Autonomous Body/University/Local Body.

If you had left service on giving a month's notice under rule 5 of the Central Civil Services (Temporary Service) Rules, 1965, or any similar corresponding rules were any disciplinary proceedings framed against you, or had you been called upon to explain your conduct in any matter at the time you gave notice of termination of service, or at a subsequent date, before your service actually terminated.

12 (1) a) Have you ever been arrested? Yes/No
b) Have you ever been prosecuted? Yes/No
c) Have you ever been kept under detention? Yes/No
d) Have you ever been bound down? Yes/No
e) Have you ever been fined by a Court of Law? Yes/No
f) Have you ever been convicted by a court of law for any offence? Yes/No
g) Have you ever been debarred from any examination or rusticated by any University or any other educational authority/institution? Yes/No
h) Have you ever been debarred/disqualified by any Public Service Commission Staff Selection Commission for any of its examination/selection? Yes/No
i) Is any case pending against you in any court of law at the time of filling up this Attestation Form? Yes/No
j) Is any case pending against you in any University or any other educational authority/institution at the time of filling up this Attestation Form? Yes/No
k) Whether discharged/expelled/withdrawn from any training institution under the Government or otherwise Yes/No

ii) If the answer to any of the above mentioned questions is 'Yes' give full particulars of the case/arrest/detention/fine/conviction/sentence/punishment etc. and/or the nature of the case pending in the Court/University/Education Authority etc., at the time of filling up this form.

NOTE: i) Please also see the 'wearing' at the top of this Attestation Form.

ii) Specific answers to each of the questions should be given by striking out 'Yes' or 'No' as the case may be.

| 13. Names of two responsible persons of your locality or two references to whom you are known | 1. |
|  | 2. |

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which may impair my fitness for employment/might under Government.

Signature of the candidate

Date:

Place:

...6.......

IDENTITY CERTIFICATE

(Certificate to be signed by any one of the following)

i) Gazetted Officers of Central or State Government;

ii) Members of Parliament or State legislature belonging to the constituency where the candidate or his parent/guardian is ordinarily resident;

iii) Sub-Divisional Magistrates/Officers;

iv) Tehsildars or Naib/Deputy Tehsildars authorised to exercise magisterial powers;

v) Principal/Head-Master or the recognised School/College/Institution where the candidate studied last;

vi) Block Development Officer;

vii) Post-Masters;

viii) Panchayat Inspectors.

Certified that I have known Sri/Smt/Kum. ______________ son/daughter of Shri ______________ for the last __________ years

______________ months and that to the best of my knowledge and belief the particulars furnished by him/her are correct.

Date:

Place:

Signature:

Designation or status and address.

TO BE FILED BY THE OFFICE:

1) Name, designation and full address of the appointing authority

ii) Post for which the candidate is being considered.

ts/6/5/88
CERTIFICATE OF PHYSICAL FITNESS
(By a Single Medical Officer/the Civil Medical Head)

I/We do hereby certify that I/We have examined

[Name]

for employment in the

Department and cannot discover that he/she has any disease

constitutional effect or bodily infirmity except

I/We do not consider this a disqualification for

employment in the Office of

He/She is free from communicable diseases.

His/Her age is according to his/her own statement

[Age] Years and by appearance about [Age] Years. He/She has marks

of Small Pox/vaccination.

Personal marks of identification:

1) 

2) 

Signature of the candidate

Date: 

SIGNATURE AND DESIGNATION

[Signature]

[Designation]
CERTIFICATE OF CHARACTER
(For Class III Services)

Certified that I have known Sri/Smt./Kum. __________________________

Son of Sri __________________________ for the last _______ years ______

Months and that to the best of my knowledge and belief he bears reputable
character and has no antecedents which render him unsuitable for Government
employment.

Sri/Smt./Kum. __________________________ is/is not related to me.

SIGNATURE:

DESIGNATION:

*(To be attested by Stipendiary I Class Executive Magistrate, District Magistrate
or Sub-Divisional Magistrate)*

ATTESTED:

SIGNATURE:

Place:

Date:

DESIGNATION:

(Attesting Authority)

*This should be done after the candidate has been finally selected for
appointment.*
भारतीय कृषि अनुसंधान परिषद्
भारत के सरकार के साथ-साथ

INTERNATIONAL AGRICULTURAL RESEARCH CENTRE
Form of Oath of Allegiance to
the Constitution of India

"मेरे समय अनुशंसा है/ कि मैं भारत और विश्व द्वारा स्थापित भारत के संविधान के पुनर्भवन और सच्ची निष्ठा रखेंगा, मे भारत की प्रभुता और असंविदा अवस्था रखेंगा, तथा मे अपने पद के कर्त्तव्यों का राज़-भिन्नत बनानेदारी और निष्पक्षता से पताका करेंगा।

अत: इच्छा पेशी सहायता करे।"

"I... ........ do swear/
solomnly affirm that I will be faithful and true allegiance to
India and to the Constitution of India as by law established, that
I will uphold the Sovereignty and integrity of India, and that I will
carry out the duties of my office loyally, honestly and with impar-
tiality".

(To help me God)

स्थान:
Place:

विविधांक:
Date:

हस्ताक्षर
SIGNATURE:
DECLARATION

I Sri/Smt/Kum/

Declare as under:

* i) That I am un-married/a widower/a widow.

   ii) That I am married and have only one spouse living.

   iii) That I have entered into or contracted a marriage with person having a
        spouse living. Application for grant of exemption is enclosed.

   iv) That I have entered into and contracted a marriage with another person during
       the lifetime of my spouse living. Application for grant of exemption is enclosed.

2. I solemnly affirm that the above declaration is true and I understand that in the
   event of the declaration being found to be incorrect after my appointment, I shall be
   liable to be dismissed from service.

   SIGNATURE

DATE:

* NOTE: Please delete clause/ clauses not applicable.
Extract from Office Memorandum No.43/1/55-Estt.(A)/Part.II, dated the 11th October, 1956 from Ministry of Home Affairs to all Ministries of the Government of India etc.,

(4) The term “home” referred to in this Office Memorandum shall be the permanent home town or village as entered in the Service Book or other appropriate official record of the Government Servant concerned, or such other place as has been declared by him, duly supported by reasons, (such as ownership of immovable property, permanent residence of near relatives for example, parents, brothers etc.) as the place where he would normally reside but for his absence from such a station for service in Government. Persons “displaced” from territories now part of Pakistan or those who have recently acquired an Indian domicile or those who have not so far declared their homes for any purpose in correspondence with the Government, for example, service records, applications for house building advances, etc., should now make a formal declaration. In every case the declaration should be made to the authority who has been declared to be the controlling officer in respect of the Government Servant for purposes of traveling allowance claims. It should reach that authority not later than six months from the date of this order or on a date prior to the availing of the concession under this office memorandum whichever is earlier date. In the case of a Government Servant on Foreign Service, the period of six months shall be reckoned from the date of his reversion to Government Service unless the concession is extended to him during his Foreign Service, in which case a declaration shall be made within six months of the date of which it is decided to extend the concession to him.

A declaration of “home” once made shall ordinarily be treated as final, but in exceptional circumstances the Head of the Department or if the Government Servant himself is the Head of the Department, the Administrative Ministry may authorize a change in such declaration provided that such a change shall not be made more than once during the service of a Government Servant.

DECLARATION OF HOME TOWN

I hereby declare that the Home Town where I would normally reside but for absence for service is the town/village ____________________________

Taluk/Mandal in ____________________________ State.

Signature: ____________________________

Designation: ____________________________
This return shall contain particulars of all assets and liabilities of the Govt. servant either in his own name or in the name of any other person.

Signature

Date:

Declaration:

1. Name of the Government Servant in full.

2. Services in which belongs

3. Total length of service up to date

4. Present post held and place of posting

5. Total annual income from all source during the calendar year immediately preceeding the 1st January, 2011


I hereby declare that the return enclosed herewith, forms 1 and 4 are complete, true and correct as on the best of my knowledge and belief in respect of information due to furnished by me under the provisions of sub-section (2) of sec. 7 of the Central Civil Services (Conduct) Rules, 1964.

[Signature]

[Signature]
| Remarks | Total | Particulars | Value acquired | How acquired | Date of acquisition | Interest in land | Exemption | Price | Description of property | No. of property | Name of land holder | Address and occupation of person to whom property is acquired | Any other particulars | Address of person or firm with whom the conveyance is made | Date of conveyance | Diw. (Name of land holder) | Exemption | Price | Description of property | No. of property |
|---------|-------|------------|---------------|-------------|-------------------|------------------|----------|------|-------------------------|---------------|----------------------|---------------------------------------------------------------|------------------|---------------------------------------------------------------|------------------|------------------|-------------------|------------------|
|         |       |            |               |             |                   |                  |           |      |                         |               |                      |                                                              |                  |                                                               |                  |                  |                   |                  |

**STATEMENT OF IMMOVABLE PROPERTY ON FIRST APPOINTMENT / AS ON FORM No.1**

(For landed houses, shops, other buildings etc.)
2. The term "emoluments" means the pay and allowance received by the Government Servant.

Note: In column 7, particulars regarding sanctions obtained or report made in respect of the various transactions may be given.

SIGNATURE

Date: 

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Description</th>
<th>Name &amp; Address of Company/Bank</th>
<th>etc.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Remarks:</td>
<td>Govt. Servant, relationship with the head and his/her person in whose name received. Annual Income if not in own name.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(1) Cash and Bank balance exceeding 3 months emoluments.

(2) Deposits, loans, advance and investments (such as shares, securities, debentures, etc.)

STATEMENT OF LIQUID ASSETS ON FIRST APPOINTMENT/AS ON THE FORM-II
Note: In column 5, may be indicated whether the property was acquired by purchase inheritance, gift or otherwise.

Note: In this form information may be given regarding items like (a) Jewelry owned by him (local value), (b) Silver and other precious metals and precious stones owned by him not forming part of jewelry (local value), (c) Motor cars (c) Scooters/Motor cycles (iii) Refrigerators/freezers/network sets and any other article as the value of which individually exceed Rs. 1,000/- (d) Value of items of movable property individually worth less than Rs. 1,000/- other than articles of clothing, vehicles, books, crockery, etc. added together as lump sum.

<table>
<thead>
<tr>
<th>No.</th>
<th>Description of item</th>
<th>Price or value of the item (local value)</th>
<th>Remarks</th>
<th>Acquisition date of the property</th>
<th>Date of receipt of the property</th>
<th>Name and address of the person in whose name and capacity the property is acquired with</th>
<th>Government Identification with the name and his/her date of birth in case of the property not acquired with the person in whose name the property is acquired with</th>
</tr>
</thead>
</table>

SIGNATURE

Date: ____________________

FORM III

STATEMENT ON MOVABLE PROPERTY ON FIRST APPOINTMENT/AS ON THE
The statement should also include various loans and allowances available to Government servants like advance for purchase of conveyancer, House Building Advance, etc. Other than advance of pay and traveling allowance

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Amount</th>
<th>Date of Incurrence</th>
<th>Name &amp; Address of Creditor</th>
<th>remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>