



ICAR - CENTRAL TOBACCO RESEARCH INSTITUTE

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Date : 30.11.2023

C I R C U L A R

In view of the fast approaching of Platinum Jubilee Celebrations of ICAR-CTRI, Rajahmundry, the Competent Authority desires all the Staff members of this institute, its Research Stations, BSR Farm Katheru including two KVKs to attend to their official duties on 02nd & 09th December, 2023 as per the essentiality mentioned in the O.M. F.No.12-10/2018-CDN dated 21.09.2022 of ICAR.

Therefore, all the Staff members of ICAR-CTRI, Rajahmundry, Its Research Stations, BSR Farm, KVK Kalavacharla and KVK Kandukur are requested to attend the office as usual on 02nd & 09th December, 2023 for official duties, without fail.


(V. BHAGYA LAKSHMI)
ADMINISTRATIVE OFFICER

Distribution to:

1. The Head Divn. of Crop Improvement / Crop Management / Post Harvest and Value Addition / OIC AKMU / MSU / Library / PME Cell / CTRI Farm, Katheru/ AINPT / AF&AO / AAO(E) / AAO(P&S) / AAO(B&C), with a request to bring the contents of the circular to the staff working under their control for strict compliance to attend the Office without applying any kind of leave.
2. The Head, ICAR-CTRI Research Station, Kandukur / Hunsur / Guntur / Dinjata / Vedasandur / Jeellugumilli/ KVK, Kalavacharla/ KVK, Kandukur with a request to bring the contents of the circular to the staff working under their control for strict compliance to attend the Office without applying any kind of leave.
3. PPS to DTR / PS to AO / Notice Board at CTRI Main office / BSR Farm
4. The OIC, AKMU with a request to upload the same in CTRI website.